

Policy for Clinical Absences
2/14/2020

The clinical training that a student receives at Helene Fuld College of Nursing is essential to acquire the competencies required of a Registered Nurse. Every hour must be documented. The following procedures are in effect:

1. Students must arrive at clinical 15-20 minutes before the start of the assigned shift in order to be ready to start promptly;
2. Students may not leave early from an assigned clinical day;
3. If a student is unavoidably delayed, he/she must notify the instructor promptly;
4. The instructor will determine what sort of make-up clinical time is needed for a late start;
5. No clinical absences are allowed; If a student misses a clinical due to illness, that student must provide documentation about the reason for the absence.
6. Regardless of the reason for an absence, the student must pay \$100.00 to the bursar's office, and bring the receipt to the instructor assigned to do the clinical make-up.
7. Every missed clinical day must be made-up. The nature and location of the clinical make-up will vary and depends on availability of instructor and site.